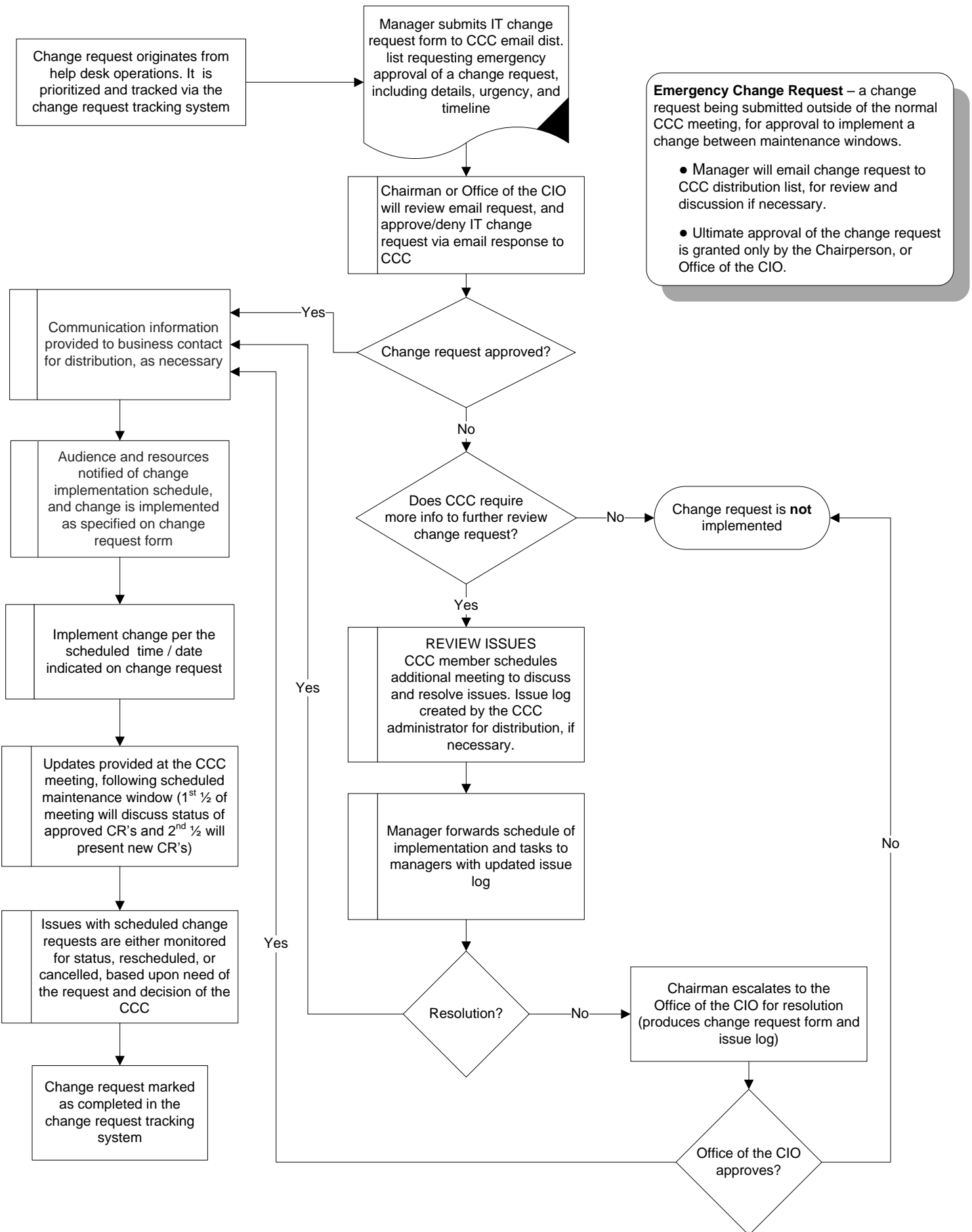


IT Emergency Change Control Process



Emergency Change Request – a change request being submitted outside of the normal CCC meeting, for approval to implement a change between maintenance windows.

- Manager will email change request to CCC distribution list, for review and discussion if necessary.
- Ultimate approval of the change request is granted only by the Chairperson, or Office of the CIO.